



09 07 2010 School Board Meeting

Call Meeting to Order

Acceptance of Agenda

1. [Accept Agenda of the September 7, 2010 School Board Meeting as Revised](#)

Attachment: [Designated Change and New Job Description for the 2010-11 Staffing Plan for the Foodservices Department 9-7-10 BD.pdf](#)

Attachment: [07 22 10 Grievance Hearing - McCall.pdf](#)

Attachment: [Initiate Proceedings.pdf](#)

Attachment: [2009-10 AFR.pdf](#)

Motions:

Motion to accept the agenda of the September 7, 2010 School Board Meeting as revised. - PASS

Vote Results

Motion: Hazel Sellers

Second: Margaret Lofton

Lori Cunningham - Aye

Kay Fields - Aye

Tim Harris - Aye

Margaret Lofton - Aye

Dick Mullenax - Aye

Frank O'Reilly - Aye

Hazel Sellers - Aye

Invocation

2. [Pastor Ronald Gifford, Apostolic Church of Willow Oak](#)

Minutes: With the absence of Pastor Gifford, Margaret Lofton provided the invocation.

Pledge of Allegiance

3. [Patrick Norris, Crystal Lake Middle](#)

Special Recognitions

4. [Distinguished Budget Presentation Award](#)

Minutes:

Mark Grey, Assistant Superintendent of Business Services, announced that this is the 6th consecutive year that our budget document has been recognized by the Government Finance Officers Association of the United States and Canada as a Distinguished Budget Presentation. The GFOA's award represents a significant achievement; it reflects commitment of the governing body and the staff to meeting the highest principals in governmental budget. In order to receive this budget award, staff had to satisfy nationally recognized guidelines for effective budget presentations. These guidelines are designed to assess how well our budget serves as a policy document, a financial plan, an operations guide, and a communication device.

Frank O'Reilly stated that during the campaign comments were made that we had lost millions of dollars, our budgets are terrible, and our financial statements are out-of-line. He asked for those people making these comments without any substantiation to note that our budget has received the Governmental Award for the sixth consecutive year. They need to take note when making these comments that powers higher than them think we are doing very well.

Audra Curts thanked her staff for working diligently for the past five months on the budget document. She hopes to submit the Annual Financial Report for this award next year as well.

Public Comments on Agenda Items

5. [SPEAKERS](#)

Minutes:

Sheila Phelps, School Board Auditor, congratulated the Finance Department for completing the 2009-2010 Annual Financial Report in a timely manner. They worked very hard to accomplish this deadline.

Approval of Minutes

6. [C-6 Approve Minutes of the July 22, 2010 Special School Board Meeting](#)

Attachment: [07 22 10 Special School Board Meeting.pdf](#)

Motions:

Motion to approve the minutes of the July 22, 2010 Special School Board Meeting. - PASS

Vote Results

Motion: Margaret Lofton

Second: Hazel Sellers

Lori Cunningham - Aye

Kay Fields - Aye

Tim Harris - Aye

Margaret Lofton - Aye

Dick Mullenax - Aye

Frank O'Reilly - Aye

Hazel Sellers - Aye

7. [C-7 Approve Minutes of the July 22, 2010 Grievance Hearing](#)

Attachment: [07 22 10 Grievance Hearing - McCall.pdf](#)

Motions:

Motion to approve the minutes of the July 22, 2010 Grievance Hearing. - PASS

Vote Results

Motion: Tim Harris

Second: Dick Mullenax

Lori Cunningham - Aye

Kay Fields - Aye

Tim Harris - Aye

Margaret Lofton - Aye

Dick Mullenax - Aye

Frank O'Reilly - Aye

Hazel Sellers - Aye

8. [C-8 Approve Minutes of the July 27, 2010 Work Session](#)

Attachment: [07 27 10 Work Session Minutes.pdf](#)

Motions:

Motion to approve the minutes of the July 27, 2010 Work Session. - PASS

Vote Results

Motion: Dick Mullenax

Second: Margaret Lofton

Lori Cunningham - Aye

Kay Fields - Aye

Tim Harris - Aye

Margaret Lofton - Aye

Dick Mullenax - Aye

Frank O'Reilly - Aye

Hazel Sellers - Aye

9. [C-9 Approve Minutes of the August 17, 2010 Special Work Session](#)

Attachment: [08 17 10 Special Work Session Minutes.pdf](#)

Motions:

Motion to approve the minutes of the August 17, 2010 Special Work Session. - PASS

Vote Results

Motion: Hazel Sellers

Second: Margaret Lofton

Lori Cunningham - Aye

Kay Fields - Aye

Tim Harris - Aye

Margaret Lofton - Aye

Dick Mullenax - Aye

Frank O'Reilly - Aye

Hazel Sellers - Aye

10. [C-10 Approve Minutes of the August 17, 2010 Work Session](#)

Attachment: [08 17 10 Work Session Minutes.pdf](#)

Motions:

Motion to approve minutes of the August 17, 2010 Work Session. - PASS

Vote Results

Motion: Hazel Sellers

Second: Margaret Lofton

Lori Cunningham - Aye

Kay Fields - Aye

Tim Harris - Aye

Margaret Lofton - Aye

Dick Mullenax - Aye

Frank O'Reilly - Aye

Hazel Sellers - Aye

11. [C-11 Approve Minutes of the August 17, 2010 School Board Meeting](#)

Attachment: [08 17 10 School Board Minutes.pdf](#)

Motions:

Motion to approve the minutes of the August 17, 2010 School Board Meeting. - PASS

Vote Results

Motion: Lori Cunningham

Second: Dick Mullenax

Lori Cunningham - Aye

Kay Fields - Aye

Margaret Lofton - Aye

Dick Mullenax - Aye

Frank O'Reilly - Aye

Hazel Sellers - Aye

Tim Harris - Aye

Approval of Consent Agenda

12. [C-12 Approval of Consent Agenda](#)

Motions:

Motion to approve the consent agenda. - PASS

Vote Results

Motion: Lori Cunningham

Second: Margaret Lofton

Lori Cunningham - Aye

Kay Fields - Aye

Tim Harris - Aye

Margaret Lofton - Aye

Dick Mullenax - Aye

Frank O'Reilly - Aye

Hazel Sellers - Aye

New Administrator Announcements

13. [New Administrators](#)

- Attachment: [Purcell Elem AP - S Williams.pdf](#)
- Attachment: [Dixieland Elem AP - O May.pdf](#)
- Attachment: [Lakeland Highland Middle APC - T Epperson.pdf](#)
- Attachment: [Scott Lk Elem AP - E Thompson.pdf](#)
- Attachment: [Stephens Elem AP - C Timmons.pdf](#)

Consent

Business Services General Items

- 14. [C-14 Removal of Obsolete Maintenance Supplies](#)
- 15. [C-15 Renewal Student Professional Liability 08/30/10 - 08/30/2011](#)
 - Attachment: [STUDENT PROFESSIONAL LIABILITY QUOTE 2010-11.pdf](#)
- 16. [C-16 Bid Recommendations for September 7, 2010 Board Meeting](#)
 - Attachment: [Bid Rec 9-7-10.pdf](#)
- 17. [C-17 Marsh Accident & Health Renewal for Students in Allied Health Program](#)
 - Attachment: [Workforce Strategies ADD TnD 10-5-2010 to 2011.pdf](#)

Business Services Budget Revisions

- 18. [C-18 Final Resolutions to Amend District School Budget 2009-2010 \(June 2010\)](#)
 - Attachment: [Summary 09-07-2010 FINAL.pdf](#)

Business Services Grant Applications

- 19. [C-19 Amend PASBOC Grant Budget - \\$10,000](#)
 - Attachment: [School Board Summary PASBOC 8 23'10.pdf](#)
 - Attachment: [PASBOC Budget Impact Old 7 15 '10.pdf](#)
 - Attachment: [Budget Impact Revised 8 23 '10.pdf](#)

Business Services Contracts

- 20. [C-20 Polk Works Vendor Services Agreement, \\$200,004.00](#)
 - Attachment: [PY10-AE-01.pdf](#)

21. [C-21 Amend contract with LRC to \\$237,463.70](#)
Attachment: [BUDGET IMPACT LRC July.pdf](#)
Attachment: [August 9 LRC letter.pdf](#)
Attachment: [LRC contract for overage.pdf](#)
Attachment: [LRC ESY SOW July.pdf](#)
22. [C-22 Contract Renewal with Hewlett-Packard Co., IST, \\$88,972.50](#)
Attachment: [HP Contract.pdf](#)
23. [C-23 Agreement with CollegeBoard, Academic Rigor, \\$149,989.51](#)
Attachment: [Polk County 2010-11 \(SB\) 2010S-K12-7269 Final.pdf](#)
Attachment: [Budget Impact Analysis- SpringBoard Final Contract.pdf](#)
24. [C-24 Contract with Global Educational Technologies, Inc., \\$132,083](#)
Attachment: [Excent Sole Source - Polk.pdf](#)
Attachment: [Inv 10777 from Excent.pdf](#)
Attachment: [BUDGET IMPACT ANALYSIS-Excent.pdf](#)
Attachment: [Excent STATEMENT OF WORK.pdf](#)
25. [C-25 Amend Contract with Educational Based Services \(EBS\), \\$72,000](#)
Attachment: [EBS budget impact 10-11 addendum.pdf](#)
Attachment: [SOW EBS 10-11 addendum.pdf](#)
Attachment: [EBS Modification 2010.pdf](#)
26. [C-26 Amend contract for Virtual Education K12/PowerSpeak](#)
Attachment: [BUDGET IMPACT ANALYSIS 2010-11 PCVIP\(2\)Amendment.pdf](#)
Attachment: [K12MILPolkAmend082410.pdf](#)
27. [C-27 Agreement with InvoHealth Care Associates, Inc., \\$212,688](#)
Attachment: [Invo SOW.slp.pdf](#)
Attachment: [Invo BUDGET IMPACT ANALYSIS 10-11.slp.pdf](#)
Attachment: [Invo SLP contract.pdf](#)

Business Services Donations - CASH

28. [C-28 \\$500.00 Donation from the Republican Women of Lakeland to Dixieland Elementary](#)
29. [C-29 \\$2,000 from Promotion Mechanics to Lincoln Ave. Academy](#)
30. [C-30 \\$3,000 from The Hilda Sutton & William D. Blanton Charitable Foundation to Harrison School for the Arts](#)

31. [C-31 \\$2,000 from Northern Star Generation, Inc. to Floral Avenue Elem](#)

Business Services Purchasing Items for Learning Division

32. [C-32 Waive of Bidding-Purchase of Instructional Materials for ELL \\$368,642.04](#)

Attachment: [Reading Backpack Order 2010.pdf](#)
Attachment: [Reading and Civics Sole Source Letters 2010.pdf](#)
Attachment: [Civics Education Student Backpack.pdf](#)

33. [C-33 Purchase of SAT10 Testing Materials, \\$125,188.35](#)

Attachment: [SAT10 prices 1011.pdf](#)
Attachment: [Sole Source SAT 10 Polk County2009.pdf](#)

34. [C-34 Online Subscription – Renaissance Place from Renaissance Learning, Inc. - \\$197,244.60](#)

Attachment: [BUDGET IMPACT ANALYSIS 2010-11 for Renaissance Learning.pdf](#)
Attachment: [SoleSourceAR.pdf](#)
Attachment: [Quote for STAR and AR new .pdf](#)
Attachment: [AR cost center information 2010 11.pdf](#)
Attachment: [SoleSourceSTARREad.pdf](#)

Facilities & Operations General Items – Construction Services

35. [C-35 Project #C-00265-Elementary "L" \(Proto-type\)-New Elementary School \(Mulberry\)](#)

Attachment: [c265awardlist072710.pdf](#)

Facilities & Operations Contract Changes – Construction Services

36. [C-36 Project #C-00274-Kathleen Senior-Master Plan \(Phase II\)](#)

Attachment: [c274co3.pdf](#)

37. [C-37 Project #C-00273-Winter Haven Senior-Master Plan \(Phase II\)](#)

Attachment: [c273ph2co2.pdf](#)

38. [C-38 Project #C-00273-Winter Haven Senior-Master Plan \(Phase 1\)](#)

Attachment: [c273ph1co13.pdf](#)

39. [C-39 Project #C-00259-Davenport School of the Arts-Middle School "EE"](#)

Attachment: [c259co13.pdf](#)

40. [C-40 Project #C-00273-Winter Haven Senior-Master Plan \(Phase 1\)](#)

Attachment: [c273ph1pb14.pdf](#)

Facilities & Operations - Project Requests

41. [C-41 Project #R-01332 - North Lakeland Elementary - Replace Breaker](#)

Human Resource Services Recommendations

42. [C-42 Recommendations for Administrative and Instructional Personnel Actions](#)

Attachment: [Administrative and Instructional Recommendations Agenda 9-7-10.pdf](#)

Minutes:

***Approved Personnel Recommendations

are recorded in

Supplemental Book 72-A-10,

Pages 50 - 77.***

43. [C-43 Recommendations for Non-Instructional Personnel Actions](#)

Attachment: Non-Instructional Recommendations Term Suppt 9-7-10.pdf (Confidential Item)

Attachment: [Non-Instructional Recommendations Agenda 9-7-10.pdf](#)

Minutes:

***Approved Personnel Recommendations

are recorded in

Supplemental Book 72-A-10,

Pages 50 - 77.***

44. [C-44 Recommendations for Temporary Duty Assignments](#)

Attachment: [9-7-10 TDA.pdf](#)

Minutes:

***Approved Personnel Recommendations

are recorded in

Human Resource Services Requests for New Positions and/or Job Descriptions

45. [C-45 Designated Change and New Job Description for the 2010-11 Staffing Plan for the Foodservice Dept](#)

Attachment: [Designated Change and New Job Description for the 2010-11 Staffing Plan for the Foodservices Department 9-7-10 BD.pdf](#)

Regular

Business Services General Items

46. [R-46 2009-2010 Annual Financial Report](#)

Attachment: [2009-10 AFR.pdf](#)

Motions:

Motion to accept the 2009-2010 Annual Financial Report as attached and authorize the report to be transmitted to the Florida Department of Education. - PASS

Vote Results

Motion: Lori Cunningham

Second: Hazel Sellers

Lori Cunningham - Aye

Kay Fields - Aye

Tim Harris - Aye

Margaret Lofton - Aye

Dick Mullenax - Aye

Frank O'Reilly - Aye

Hazel Sellers - Aye

Facilities & Operations General Items – Property Management - Land

47. [R-47 Lincoln Avenue Academy - Deed to City of Lakeland](#)

Attachment: [09 07 2010 RESOLUTION 2010-2011-11.pdf](#)

Attachment: [Lincoln Ave Academy Aerial Exhibit.pdf](#)

Motions:
Motion to approve Resolution 2010/2011-11 and convey the 431 +/- square feet of additional right-of-way to the City of Lakeland by authorizing the execution of a Quit Claim Deed. - PASS

Vote Results
Motion: Tim Harris
Second: Margaret Lofton

Lori Cunningham	- Aye
Kay Fields	- Aye
Tim Harris	- Aye
Margaret Lofton	- Aye
Dick Mullenax	- Aye
Frank O'Reilly	- Aye
Hazel Sellers	- Aye

48. [R-48 Elementary 'L' - Acquisition of Bailey Property](#)

Attachment: [Proposed Acquisition Area - Aerial Exhibit.pdf](#)
Attachment: [09 07 2010 RESOLUTION 2010-2011-10.pdf](#)

Motions:
Approve Resolution 2010/2011-10 authorizing the acquisition of the Bailey property required for development of Elementary 'L'. - PASS

Vote Results
Motion: Hazel Sellers
Second: Margaret Lofton

Lori Cunningham	- Aye
Kay Fields	- Aye
Tim Harris	- Aye
Margaret Lofton	- Aye
Dick Mullenax	- Aye
Frank O'Reilly	- Aye

Hazel Sellers - Aye

Public Hearing

To begin no earlier than 5:01 PM

49. [SPEAKERS](#)

Minutes: Marianne Capozziello, President of Polk Education Association, stated that her organization has reviewed the proposed budget line by line and while they found areas that had been under spent previously yet were increased this year, the main concern of any budget is its impact on human resources. Keeping employees working, health insurance affordable, salaries moving and stimulating the economy are critical throughout the school year.

50. [R-49 2010-2011 Final Budget and Millage Rates](#)

Attachment: [Agenda & Resolutions 090710 Public Hearing.pdf](#)

Attachment: [Budget Book 2010-2011.pdf](#)

Motions:
Motion to adopt the Required Local Effort millage rate of 5.294 mills. - PASS

Vote Results
Motion: Lori Cunningham
Second: Margaret Lofton

Lori Cunningham	- Aye
Kay Fields	- Aye
Tim Harris	- Aye
Margaret Lofton	- Aye
Dick Mullenax	- Aye
Frank O'Reilly	- Aye
Hazel Sellers	- Aye

Motions:
Motion to adopt the Basic Discretionary Local Effort millage rate of 0.748 mills. - PASS

Vote Results

Motion: Hazel Sellers

Second: Kay Fields

Lori Cunningham - Aye

Kay Fields - Aye

Tim Harris - Aye

Margaret Lofton - Aye

Dick Mullenax - Aye

Frank O'Reilly - Aye

Hazel Sellers - Aye

Motions:

Motion to adopt the Supplemental Discretionary
Local Effort millage rate (Critical Needs
Operating) of 0.250 mills. - PASS

Vote Results

Motion: Margaret Lofton

Second: Frank O'Reilly

Lori Cunningham - Aye

Kay Fields - Aye

Tim Harris - Aye

Margaret Lofton - Aye

Dick Mullenax - Aye

Frank O'Reilly - Aye

Hazel Sellers - Aye

Motions:

Motion to adopt the Capital Improvement millage

rate of 1.500 mills. - PASS

Vote Results

Motion: Tim Harris

Second: Frank O'Reilly

Lori Cunningham - Aye

Kay Fields - Aye

Tim Harris - Aye

Margaret Lofton - Aye

Dick Mullenax - Aye

Frank O'Reilly - Aye

Hazel Sellers - Aye

Motions:

Motion to adopt Resolution 2010/11-03,
Determining Revenues and Millages Levied. - PASS

Vote Results

Motion: Frank O'Reilly

Second: Lori Cunningham

Lori Cunningham - Aye

Kay Fields - Aye

Tim Harris - Aye

Margaret Lofton - Aye

Dick Mullenax - Aye

Frank O'Reilly - Aye

Hazel Sellers - Aye

Motions:

Motion to adopt Resolution 2010/11-04,

Determining Critical Needs Revenues and Millages - PASS
Levied.

Vote Results

Motion: Frank O'Reilly

Second: Dick Mullenax

Lori Cunningham - Aye

Kay Fields - Aye

Tim Harris - Aye

Margaret Lofton - Aye

Dick Mullenax - Aye

Frank O'Reilly - Aye

Hazel Sellers - Aye

Motions:

Motion to adopt Resolution 2010/11-09,
Adopting the Final Millage Rates and Final Budget
for Fiscal Year 2010-2011. - PASS

Vote Results

Motion: Frank O'Reilly

Second: Lori Cunningham

Lori Cunningham - Aye

Kay Fields - Aye

Tim Harris - Aye

Margaret Lofton - Aye

Dick Mullenax - Aye

Frank O'Reilly - Aye

Hazel Sellers - Aye

Superintendent's Report

51. [Superintendent's Report](#)

Minutes:

Dr. McKinzie reported that district staff has devoted a great deal of time addressing class size adjustments. We have until October 15th to ensure compliance; if we are ONE student over in ONE class, we fail to meet the requirements. Staff looks at each school individually to see how the requirements can be met. Repeatedly, the elementary issue seems to be schools are under in 5th grade and over in kindergarten. Our secondary principals, led by David Lewis, have done a great job looking at schedules. In some cases, we had to combine courses such as AP and Honors so the teacher could teach both courses. If parents wish to transfer their student to a different school, we try to accommodate that as well.

Our next work session will be held at 8:30 AM, Tuesday, September 28, 2010 in the Superintendent's Conference Room followed by the School Board Meeting at 1:30 PM in the auditorium located at 1915 S. Floral Avenue, Bartow.

Attorney's Report

52. [E-51 Authority to Initiate Appellate Proceedings](#)

Attachment: [Initiate Proceedings.pdf](#)

Motions:

Motion to authorize the initiation of appellate proceedings in the case styled Polk County Non-Industrial Employees Union, Local 2227, vs School District of Polk County, Florida, Public Employees Relations Commission Case Number CA-2009-071. - PASS

Vote Results

Motion: Frank O'Reilly

Second: Lori Cunningham

Lori Cunningham	- Aye
Kay Fields	- Aye
Tim Harris	- Aye
Margaret Lofton	- Aye
Dick Mullenax	- Aye
Frank O'Reilly	- Aye
Hazel Sellers	- Aye

Auditor's Report

53. [R-51 Internal Audit Services 2010/2011 Audit Plan](#)

Attachment: [AUDIT PLAN 2010-11.pdf](#)

Motions:

Motion to approve Internal Audit Services Audit Plan for 2010/2011. - PASS

Vote Results

Motion: Lori Cunningham

Second: Hazel Sellers

Lori Cunningham - Aye

Kay Fields - Aye

Tim Harris - Aye

Margaret Lofton - Aye

Dick Mullenax - Aye

Frank O'Reilly - Aye

Hazel Sellers - Aye

Board Members' Report

54. [Frank O'Reilly, School Board Member District 1](#)

Minutes: No report.

55. [Lori Cunningham, School Board Member District 2](#)

Minutes:

Mrs. Cunningham voiced her appreciation to the Lake Wales Chamber of Commerce for hosting the annual Business Education Breakfast Reception for the Lake Wales schools.

She also thanked Leah Lauderdale along with her staff and the Board of County Commissioners along with the staff of PGTV for all the time they devoted in preparing for the recent inaugural e-Townhall meeting.

56. [Hazel Sellers, School Board Member District 3](#)

Minutes:

Mrs. Sellers thanked all staff for the smooth opening of a new school year.

She also spoke against a recent 'letter to the editor' that claimed the superintendent's office had been remodeled three or four times since she has been here. Mrs. Sellers explained that five years ago there was some modest remodeling in the superintendent's office and the 'costly wood' used was formica. She encouraged anyone who would like to see the district office to please contact a School Board member for a tour of the facilities. There are a lot of exaggerations out there and she would like everyone to know the district places our schools first.

Dr. McKinzie commented that the writer should also know that the beautiful furniture was donated by Badcock Furniture and there is an appreciation plaque on display in the office.

57. [Dick Mullenax, School Board Member District 4](#)

Minutes: Mr. Mullenax thanked school-based staff for a very smooth opening of school this year.

58. [Margaret Lofton, School Board Member District 6](#)

Minutes:

Mrs. Lofton spoke on the misperceptions that the public has on the budget and other happenings at the district office. She stated that Polk County is the 40th largest school district in the nation. Florida's economy has not rebounded and school districts must continue to do more with less funding. The challenges we face have never been greater. Statewide reports consistency and annually indicate that the Polk County School District is among the best for channeling education dollars directly into the classroom for instructional purposes. We are listed among the state leaders for efficiency in energy consumption and transporting students. These abilities have helped us to fare well in these difficult economic times. Other school districts have been forced to cut back on programs, services, and layoff and/or furlough employees. Any cutbacks we have imposed have had little or no impact on the classroom. For the second consecutive year, no Polk County teacher has lost their job because of the economic downturn. Polk County Public Schools is the largest employer in Polk County and any job loss or staff reduction would have negative effects on the local economy.

Mrs. Lofton displayed the artwork of an exceptional education student that won the 2009 Very Special Arts Show Award and was printed on 2010-11 calendars and distributed to all teachers throughout the district.

59. [Tim Harris, School Board Member District 7](#)

Minutes: Mr. Harris encouraged the community to support a teacher through the Adopt a Classroom program (adoptaclassroom.org) where a teacher posts a list of the needs for her classroom.

60. [Kay Fields, School Board Member, District 5](#)

Minutes: Mrs. Fields thanked Dr. McKinzie for her leadership and vision over the years. This has been a very challenging year for everyone.

Public Comments Addressing Items Not on Agenda

61. [SPEAKERS](#)

Minutes:
Christina Twomey - Did not respond when called.

Adjournment

The School Board meeting adjourned at 5:53 PM. Minutes were approved and attested this 28th day of September, 2010.

Kay Fields, Board Chair

Gail F. McKinzie, Ph. D., Superintendent